

South Moreton Parish Council

Minutes of the Parish Council Meeting

held at South Moreton School on Wednesday 19 March 2014

Present: Cllrs Lyn Deeley (Chair), H Ball, J Vacher & Dr R Templeman (Clerk),

Apologies: Cllrs Leo Docherty and P Greene who had attended the preceding Annual Parish Meeting

- 14/21 LD opened the meeting at 2030 following the preceding Annual Parish Meeting
- 14/22 **To receive councillors' declarations of interests and review register forms**
RT reminded councillors of their responsibilities to keep their Registers of Interests up to date, including any change of address.
- 14/23 **To record apologies from PC Councillors**
Apologies were received from Cllr B Woollen
- 14/24 **To Co-opt a councillor to fill casual vacancy**
It was decided co-opt Mr Chris Smith. RT to supply code of conduct and register of interests forms for CS to read and complete. **ACTION: RT/CS**
- 14/25 **To receive comments from the public, and District and County Councillors**
None present but comments from public at the APM about the Fulscot Bridge road closures and reports from Cllrs L Docherty and P Greene had been noted.
- 14/26 **To approve the minutes of the 21 January 2014 meeting**
The minutes of the previous meeting were approved and signed by LD
- 14/27 **To consider matters arising from the minutes of the 21 January 2014 meeting not taken elsewhere**
None
- 14/28 **To receive reports from clerk and councillors**
An election to fill the casual vacancy for parish councillor resulting from the resignation of Nichola I'Anson had been offered to local electors, but there had been no requests. The vacancy was therefore open to be filled by co-option. (see 14/24)
The hedge outside Willowbrooke House has been cut back.
SMS has kindly donated their noticeboard to SMPC, so the order for a separate one for SMPC has been cancelled (Ref: 14/19). The title board will require replacing. **ACTION: HB**
Ed Vaizey MP will be holding surgery sessions normally on Friday evenings between 5.30 and 7pm. Details at www.vaizey.com and on noticeboard.
HB said she had signed up as South Moreton's Parish Path Warden (Ref 14/12) and would attend a meeting with OCC Field Officer Mark Sumner and other Wallingford area wardens on 22 March 2014.
- 14/29 **To consider Recreation Ground matters**
The first two cuts of the new season had been completed by Azalea Landscapes. A complaint had been received from a Sands Road resident that his fence was being damaged by strimming. JV offered to inspect and advise what comment should be fed back to Azalea Landscapes. **ACTION: JV**
It was noted that trees beside the boundary fence behind High Street houses were in a dangerous condition. JV and HB agreed to resolve the problem. **ACTION: HB/JV**
It was agreed that the Rec should be rolled soon. **ACTION: BW?**
- 14/30 **To consider Millennium Garden matters**
- 14/31 **To consider allotment matters**
LD said three people had requested allotments and she would collect the £10 rents. **ACTION: LD**
Concern was expressed regarding chicken getting into the area.
- 14/32 **To consider public footpaths and highways matters**
There is ongoing concern about the state of the village roads and safety of pedestrians on them. Some road closures had been announced by OCC to allow emergency repairs, but not on the Fulscot Bridge road diversions. A temporary road traffic order was issued for closure of Anchor Lane starting on 11 March. However, a communication breakdown between OCC and its contractors resulted in the closure starting on 10 March. Following that Hithercroft Road is now closed, nominally for 5 days from 17 March. During the closure passage for pedestrians and dismounted cyclists is allowed.
- 14/33 **To consider public transport matters**
OCC have asked Thames Travel to allow the 95 service at 1701 from South Moreton to call into Tesco and the Orchard Centre on its way to Didcot Parkway. During the Anchor Lane closure OCC offered a shuttle bus service between The Crown and Didcot via North Moreton as the normal service route via the Astons was blocked. However, this wasn't a great success due to the confusion over dates, lack of information to potential passengers and a timetable which specified buses from South Moreton only in mornings (0638, 0900, 1127) to back from Didcot only in afternoons only (1316, 1630 and 1915)
- 14/34 **To consider traffic problems within South Moreton**

- One motorist was issued a speeding ticket for travelling at 44mph along Dunsomer Hill following a request to the local PCSO for speed enforcement.
- 14/35 **To consider financial matters.**
 Following the change of councillors the bank mandate should be updated. **ACTION: RT/CS**
 Cllr Bill Hanks (of Sutton Courtenay Parish Council) has agreed to remain as SMPC's internal auditor.
- i) The current financial summary*
 The balance in the Lloyds Bank current account was £1323.59 on 28 February 2014 since when no cheques have been issued. About £900 VAT can be reclaimed when needed.
 There is £4698.02 in the NS&I account.
- ii) Approval of payments*
 £125.58 to SODC for dog bin emptying July-December 2013 by cheque #542 signed by HB/LD
 £133.07 to OALC for 2014-5 annual subscription by cheque #543 signed by HB/LD
 £305.23 to CD2ROM Information Services for Clerk's fee (Jan-March 2014) by cheque #544 signed by HB/LD
 £80.00 to Julian Herman-Stokes for grass cutting by cheque #545 signed by HB/LD
- 14/36 **To consider Community Governance Review: parish boundary changes**
- i) South Moreton / Aston Tirrold*
 RT said he had been in contact with the Aston Tirrold and Aston Upton Parish Councils' Clerk giving support to the opposition to this change.
- ii) South Moreton / North Moreton*
 SMPC and other interested parties have until 31 May to respond to SODC regarding the proposals. RT said he would compose a response opposing the proposals and ask for comments from councillors. **ACTION: RT**
- 14/37 **To consider planning matters**
- i) Determined applications*
 P14/S0135/HH modified vehicle access to White House. SMPC recommended Approval. Granted 9 March 2014.
- ii) New applications*
 P14/S0433/HH – extensions with detached garage at 15 Sands Road. SMPC decided to recommend Approval. **ACTION: RT**
- 14/38 **To assess risk and its management**
 The documents for the annual audit of accounts for the year ending 31 March 2014 have been received. The audit date is set as 28 May 2014 by which date the annual return and supporting documentation have to be returned to the external auditor, BDO. This is also the date from which interested parties and local electors may exercise their rights to comment on the accounts. A notice showing when the rights may be exercised and when accounts will be available for inspection will be displayed from 14-27 April, with the records available between 28 April and 27 May 2014.
 A quote for renewal of insurance had been received from AON. RT to contact other companies for comparable quotes. **ACTION: RT**
- 14/39 **To respond to correspondence and discuss matters arising from Item 4 (14/25)**
- 14/40 **To take AOB at Chairman's discretion**
 LD said she had heard that the owner of 'Barn Again' would like to incorporate coping stones bearing WWII carvings, from the old Sands Road railway bridge into his new house. The stones are presently in store at the school. SMPC felt they should not be given to a private individual, although their ownership is unknown. HB suggested they could be used in a memorial at the triangle.
 HB suggested that SMPC should organise a summer event, possibly a barbeque in July.
 HB also suggested that SMPC produce a quarterly newsletter.
 HB asked councillors to consider what assistance they could contribute to these projects.
 HB said she was organising a street cleaning day.
- 14/41 **To schedule the next meeting**
 May 2014: this will be the Annual Meeting of the Parish Council. To allow audit documents to be approved the meeting should be held on Wednesday 21 May 2014.
 With no other business, LD declared meeting closed at 2210