

# SOUTH MORETON PARISH COUNCIL

## Minutes of the meeting of South Moreton Parish Council held at South Moreton School on 20 September 2017 starting at 1930

Present: Cllrs L Deeley (Chair, LD), W Brown (WB), S Hart (SH), T Kendall (TK), D Ayres (DA); J Murphy (JM, SODC); Dr R Templeman (Part Time Clerk)

- 917.1 To receive councillors' declarations of interests  
Councillors were reminded to keep their registers of interests up to date. No interests declared for the meeting.
- 917.2 To record apologies from PC councillors  
All PC councillors present but Cllr Simon Clarke (OCC) sent apologies.
- 917.3 To receive comments from the public and District & County Councillors  
JM had emailed a report on SODC matters prior to the meeting.
- 917.4 To approve the minutes of the 28 June 2017 SMPC meeting  
The minutes of the meeting were approved and signed by LD after correction of the cheque number in 2.7c to #610,
- 917.5 To consider matters, not taken elsewhere, arising from the 28 June minutes  
Ref 2.9: RT has agreed to act as Clerk and Responsible Financial Officer on a part time basis invoicing SMPC for work done using an hourly rate.
- 917.6 To consider Recreation Ground matters including bike track proposal  
WB reported that he had submitted a form to SODC asking if a planning application would be needed for the work.  
It was noted that goal posts had appeared on the Rec: these were not SMPC property and use would not be covered by the Council's insurance. The owners should be asked to remove them.  
The ROSPA safety inspection mentioned in 2.8 of 28 June 2017 minutes appears not to have been carried out. *RT to check.*  
Trees on the Rec require cutting back. *WB to action*
- 917.7 To consider Millennium Garden matters  
It is believed that the majority of residents are happy with the state of the Garden. Paths have been cut, but the area otherwise left in a natural state.
- 917.8 To consider allotment matters  
Seven of the eight allotments are rented at £10 per plot. *LD has collected the rents and maintains a plan.*
- 917.9 To consider public footpath and highways matters
1. footpaths  
It was noted that a problem with hedges overgrowing footpaths had been resolved
  2. highways
    - a) No action has yet been taken by OCC to replace missing verge markers on the bends at Fulscot. There are reports on FixMyStreet
    - b) Missing/damaged kerbstones at the Fulscot Road/Sands Road junction were to be reported via FixMyStreet. *Action: Councillors*
    - c) Temporary fence on the east side of junction of Anchor Lane and Moreton Road where new culvert built for brook (NGR SU 5606 8777). Bridge parapets now dangerously short and the fence blocks footpath. *RT to report on FixMyStreet.*
- 917.10 To consider public transport matters  
No progress to report on bus services, but residents should be reminded of the free Tesco bus on Tuesdays. *RT to provide details to WB and DA for posting on website and Facebook Group*
- 917.11 To consider traffic problems within South Moreton  
The inconvenience of the 'temporary' traffic lights at the approach the Fulscot Bridge from the A4130 near the Network Rail depot was raised. *Councillors to report on FixMyStreet.*  
A request for a 20mph speed limit past the school could be discussed with OCC.

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917.12 To consider financial matters

1. current financial summary

A definitive financial summary will have to await receipt of bank statements from Lloyds but all is believed to be in order but see 3. below. Also some VAT invoices for work done by Absolute Building Services are required before VAT can be reclaimed from HMRC. *Action required by WB*

A VAT refund of £934.13 had been received from HMRC on 25 July 2017.

2. approval of payments

The following payments were approved:

£240.00 to D. Stapleton for Clerk/RFO work 28/4/17-23/6/17, by Cheque #607

£105.00 to Julian Herman-Stokes for strimming in Rec and Millennium Garden in June and July, by Cheque #608

£48.25 to Tristram Kendall for stationery for Crown Project, by Cheque #609

£72.00 to CD2ROM Information Services for Clerk/RFO duties in June 2017, by cheque #611

£62.80 to SODC for dog bin emptying April-June 2017, by cheque #612

£59.38 to Lyn Deeley for computer consumables, by cheque #613

£60.00 to Julian Herman-Stokes for Rec grass cutting in August and September, by cheque #614

3. bank mandate

It is evident that the bank mandate has not been updated to give present councillors signatory rights, and SMPC is not receiving bank statements. Only *LD as sole remaining signatory can set in motion steps to rectify the situation.*

4. external audit

The external auditor has said it is minded to issue a qualified assessment on the recent annual return due to perceived incorrect description of staff costs. *RT to discuss with the auditor.*

917.13 To consider planning matters

1. report on planning application decisions

Applications since the last meeting are:

30 May 2017: P17/S1789/LB The Chestnuts, High Street South Moreton OX11 9AG

Creation of 1800 x 1200 aperture in kitchen wall. Installation of new 3-pane wooden window.

SODC gave Listed Building Consent on 24th July 2017

29 June 2017: P17/S2318/LB Walnut Tree Cottage, High Street South Moreton OX11 9AG

Proposed external flue and pipeline for replacement boiler.

SODC gave Listed Building Consent on 22nd August 2017

29 June 2017: P17/S2399/LB The Manor House, Paper Mill Lane South Moreton OX11 9AH

Works associated with the repair of the structure and finishes, and alterations to the interior.

SODC gave Listed Building Consent on 21st August 2017.

4 August 2017: P17/S1567/FUL Chislehurst, Hithercroft South Moreton OX11 9AL

Demolish existing dwelling and ancillary buildings. Replace with new four bedroomed house with double

garage and gym/office over. (As amended by drawing nos 4021, 4022, 4023, 4034, 4025 and 4026

accompanying Agent's email dated 4 August 2017). SMPC sent concerns to SODC on 6 September 2017.

It was noted that there is a response from DJ Hurford on 20 September 2017 on the SODC planning website.

No decision from SODC.

11 August 2017. P17/S2984/HH. Westwards, High Street South Moreton OX11 9AD

Oak framed Garage

No decision from SODC

2. consideration of outstanding applications

7 September: P17/S3222/FUL. Fulscot Manor Fulscot OX11 9AA

Erection of a new grain store.

SMPC has until 11 October to respond.

SMPC considered this should be APPROVED. *RT to inform SODC*

917.14 To assess risk and its management

Risks associated with financial control and recreation ground safety have been identified above, and actions to resolve identified.

917.15 To respond to correspondence and discuss matters arising from item 3

Nothing to discuss

917.16 To take AOB at Chairman's discretion

1. New parish noticeboard

It was agreed that SMPC should purchase a new noticeboard to be located at South Moreton School. *LD to investigate what is available.*

2. Parish Council website

SMPC is minded to publish its minutes (and decisions) on a website.

to writing a letter to the school parents on how the school to be located at South Moreton School. *LD to investigate what is available.*

2. Parish Council website

SMPC is required to publish its documents (agenda, minutes, etc.) for public inspection. It was agreed that [www.southmoreton.com](http://www.southmoreton.com) be used for this purpose with *DA as webmaster*. Various sections of this website need updating, including councillor details, bus services, old minutes.

3. Individual SODC Councillor Grants. JM said she had grant money to distribute to Parish Councils. It seems appropriate for SMPC to apply for funds towards a defibrillator, new noticeboard, bike track, etc. *TK/WB to investigate.*

4. Electoral Register. RT said a copy of the register would be helpful. *JM offered to request on his behalf.*

5. TK updated SMPC with progress with the Save the Crown Pub Project. To reduce the time taken discussing the project at parish council meetings it was agreed that a further SMPC meeting would be held before the meeting defined in 917.17 to discuss setting up a Committee to deal with the business of preserving the Crown. The date to be decided.

917.17 To schedule the next meeting

The next meeting will be held on Wednesday 6 December 2017. JM said she would try to attend though would be late. OCC councillor to be invited.

917.18 LD declared the meeting closed at 2050

Minutes approved      Signed ..... Cllr Will Brown

Date ...6/12/2017.....