

SOUTH MORETON PARISH COUNCIL

Minutes of the meeting of South Moreton Parish Council held at South Moreton School on 6 December 2017 starting at 1930

Present: Cllrs W Brown (WB), S Hart (SH), T Kendall (TK), D Ayres (DA); J Murphy (JM, SODC: from 2025); Dr R Templeman (Part Time Clerk); Parishioners: J McLeod (JML), G McLeod (GM), N Rowton-Lee (NR-L), A Searle (AS), L Searle (LS)

1. To receive councillors' declarations of interests
Councillors were reminded to keep their registers of interests up to date. No interests declared for the meeting.
2. To record apologies from PC councillors
Cllr L Deeley sent apologies and WB took the chair. OCC Councillor had been invited but had not replied.
3. To receive comments from the public and District & County Councillors
JML presented plans for a planning application for Walnut Tree Cottage. The matter was discussed with the parishioners present. It was suggested they attempt to resolve outstanding issues before the application is submitted, and that SMPC would be willing to have further input from them at a future meeting.
- 1217.4 To approve the minutes of the 20 September 2017 SMPC meeting
The minutes of the meeting were approved and signed by WB
5. To consider matters, not taken elsewhere, arising from the 20 September minutes
LD has ordered a new noticeboard with delivery expected soon.
6. To consider Recreation Ground matters including bike track proposal
WB reported that he was having problems getting information from SODC regarding the need for planning for the bike track.
Arranging a RoSPA inspection is outstanding.
It was noted that the rope swing required repairs which WB had in hand, and that the catches to both gates into the Rec were missing parts.
7. To consider Millennium Garden matters
Nothing raised.
8. To consider allotment matters
£10 for allotment rent was given to RT to bank.
9. To consider public footpath and highways matters
 1. footpaths
Nothing to raise
 2. highways
Various matters were raised which JM said she would raise with OCC in the absence of the County Councillor:
 - i) The High Street is in bad condition and need resurfacing
 - ii) Wish to have a pavement on Fulscot Bridge for pedestrian safety
 - iii) 20mph limit past South Moreton School
 - iv) Restoration of 50mph on the 4130
 - v) No progress with replacing verge markers at the Fulscot bends, and the unsatisfactory fencing at the culvert near Brookside, Moreton Lane.
JM reported that Network Rail had admitted responsibility for the damage to the surface of Fulscot Bridge Road (at the location of the 'temporary' traffic lights), and OCC had said they would start repairs in April 2018
- 1217.10 To consider public transport matters
RT said he had attended a Parish Transport Representatives meeting in Oxford on 25 October. DVTG (Downland Villages Transport Group) is interested in obtaining a

bus service for the Moretons and Astons but needs to be able to make a financial case for it. It is suggested that a meeting be held to which parishioners would be invited.

11. To consider traffic problems within South Moreton

See 1217.9.2

12. To consider financial matters

1. current financial summary

A definitive financial summary will have to await receipt of bank statements from Lloyds but all is believed to be in order. The balance in the Lloyds Bank account will be about £5600 once the payments approved below have gone through.

Two VAT invoices for work done by Absolute Building Services are required before VAT (of about £650) can be reclaimed from HMRC. *Action required by WB*

2. approval of payments

The following payments were approved:

£62.80 to SODC for dog bin emptying by cheque #616

£900 to MJD Hughes for valuation report for The Crown by cheque #618

£57.10 to CD2ROM Information Services for Clerk duties in June-September 2017, by cheque #617

£182.50 to CD2ROM Information Services for Clerk/RFO duties associated with the 20 September 2017 meeting, by cheque #617

£1648.80 to defibshop for defibrillator, by cheque #620

£2000.00 to Azalea Landscapes for grounds maintenance in 2017 by cheque #615

£300.00 to South Moreton Parochial Church Council for graveyard maintenance under long term agreement by cheque #622

£600.00 to Royal Mail Group Ltd for Crown Pub publicity by cheque #623

£45.00 to J Herman-Stokes for strimming by cheque #621

3. bank mandate and statements

RT reported that he is not getting statements from Lloyds despite receiving other correspondence from them. It is also apparent that only LD amongst current councillors is mandated to sign cheques: cheques require two signatures to be valid. LD as the only current councillor registered as a signatory will have to contact Lloyds to rectify matters.

4. budget and precept 2017/8

RT tabled an analysis of SMPC income/payments since 2012 and suggested a budget for 2018/9. He also proposed the precept demand be £7150 which was agreed.

5. approval of External Auditor's 2016/7 report

RT presented the completed annual return with auditor's report and certificate which were approved and accepted by SMPC, and arrangements were made for its publication and for the accounts to be made available for public inspection. The auditor suggested SMPC should check the employment status of any employees and avoid rounding errors in future years.

6. progress report from the Save the Crown Committee

TK reported that the moratorium period had been triggered and would end in April 2018. A Community Meeting & pig roast had been arranged for 13 January to publicise the project and gauge public opinion. The cost of £550 was approved given that SMPC has already agreed a grant of £200 towards this and grants of about £2700 had been applied for from SODC. This grant money will be paid into the SMPC bank account, and ring fenced for Committee activities. A mail drop advertising the event had been ordered from Royal Mail at £600.

7. appointment of auditors

Mr William Hanks was appointed as internal auditor. The external auditor has been appointed as Moore Stephens who will send the 'Annual Governance and Accountability Return' electronically at the end of the financial year.

8. SODC grants

SMPC has received a grant of £950.00 for the Crown Pub valuation, and anticipates £1000.00 towards the defibrillator to be installed at South Moreton School. TK explained that the School will fund the balance (£374) owing for the installation.

1217.13 To consider planning matters

1. report on planning application decisions

Applications determined since the last meeting are:

4 August 2017: P17/S1567/FUL Chislehurst, Hithercroft South Moreton OX11 9AL

Demolish existing dwelling and ancillary buildings. Replace with new four bedroomed house with double garage and gym/office over. (As amended by drawing nos 4021, 4022, 4023, 4034, 4025 and 4026 accompanying Agent's email dated 4 August 2017). SMPC sent refusal recommendation to SODC on 6

September 2017. It was noted that there was a response from DJ Hurford on 20 September 2017 on the SODC planning website which didn't require comment from SMPC.

SODC Planning Officer's opinion was to allow, so the application went to the Planning Committee. TK attended the meeting for SMPC, and the outcome was refusal.

11 August 2017: P17/S2984/HH Oak Framed Garage, Westwards, High Street. Planning Permission on 29th September 2017

7 September 2017: P17/S3222/FUL Erection of Grain Store, Fulscot Manor. Application amplified by landscaping plan (planting of trees and hedge) 22 Nov 2017. No decision from SODC

3 October 2017 P17/S3529/HH The Manor House Paper Mill Lane South Moreton OX11 9AH

Creation of Natural swimming pond with decking area. SMPC No strong views. No SODC decision.

2. consideration of outstanding applications

P17/S3999/LDE

Willowbrooke House 1 Mill Lane South Moreton OX11 9AJ

Change of use from paddock to residential garden. 22 November 2017

This application follows SMPC alerting SODC to development without planning permission. It was agreed that SMPC would not express strong views on this application, but would put down markers that any further land use change applications would be opposed.

P17/S3798/O

Land East of St Hughs Rise Didcot OX11 9UY

Construction of up to 84 dwellings, new open space, associated landscaping and site infrastructure and access. 24 October 2017

SMPC returned NO STRONG VIEWS to SODC

1217.14 To assess risk and its management

Risks associated with financial control and recreation ground safety have been identified above, and actions to resolve identified.

1217.15 To respond to correspondence and discuss matters arising from item 3

Nothing to discuss

1217.16 To take AOB at Chairman's discretion

Nothing raised

17. To schedule the next meeting

A meeting to formalise the status of the Save the Crown Committee will be held on 13 December 2017 and a further regular meeting on Wednesday 7 February 2018.

18. WB declared the meeting closed at 2140

Signed as true record

Date.....