

# **SOUTH MORETON PARISH COUNCIL**

## **Minutes of the annual meeting of South Moreton Parish Council held at South Moreton School on 2 May 2018**

Present: SMPC Cllrs L Deeley (LD), W Brown (WB), S Hart (SH), T Kendall (TK), D Ayres (DA); OCC Cllr S Clarke (SC); SMPC Clerk R Templeman (RT); Parishioners: Mrs S DeHavillande (SD), Mr L Searle, Mrs A Searle (AS).

### **0518.1 Start of Meeting**

RT took the chair and opened the meeting at 1930 and called for nominations for Chairman.

### **0518.2 To elect a Chairman of the Council**

LD was proposed by TK, seconded by SH, and elected

### **0518.3 To elect a Vice-Chairman of the Council**

WB was proposed by LD, seconded by TK, and elected

### **0518.4 To receive councillors' declarations of interests**

Councillors were reminded to keep their registers of interests up to date. No interests declared for the meeting.

### **0518.5 To record apologies for absence**

SODC Cllr J Murphy sent apologies

### **0518.6 To receive comments from the public and District & County Councillors**

AS spoke to the Walnut Cottage planning application, arguing that the provisions of the Draft National Planning Policy Framework justified SMPC asking SODC to reject the application on the grounds of the damage to the historic setting of listed buildings. SD mentioned the problem of shade to her garden.

SC mentioned that the route of the Oxford/Cambridge Expressway was under consideration by central government. He acknowledged that potholes were a major problem and urged anyone who has vehicle damage as a result to claim compensation. He was reminded of LD's nomination as super-user for FixMyStreet reporting. He explained that drivers parking on the zig-zag lines at the school entrance could not be issued with tickets as the markings are advisory unless a Traffic Control Order is in place. An Order could be applied for, but SMPC should consider possible unintended side effects. He was reminded of a request to have a railing or bollard installed at the roadside where a footpath emerges onto the High Street next to Home Farm. It was agreed that WB/TK would cost a suitable solution and apply for funding from OCC. RT said SMPC had applied for Community Infrastructure Levy funds but this had not yet been received – about £2200 is expected. SC said he would inspect the brook culvert parapet at the Moreton Road/Anchor Lane junction after the meeting.

### **0518.7 To consider resolutions from the Annual Parish Meeting**

No resolutions to consider.

### **0518.8 To approve the minutes of the 28 March 2018 SMPC meeting**

The minutes of the meeting were approved and signed by LD

### **0518.9 To consider matters, not taken elsewhere, arising from the 28 March 2018 minutes**

LD will varnish the new noticeboard when the weather permits.

### **0518.10 To consider Recreation Ground matters including bike track proposal**

WB said he would replace missing latches on gates at both entrances to the Rec and had repaired the swing.

WB tabled a note he proposed to post on the South Moreton Community Facebook Group announcing the construction of the bike track in the Rec and arrangements for deliveries, and providing an email address to receive comments. This was approved by SMPC.

WB undertook to supply copy of last year's RoSPA report to RT.

#### **0518.11 To consider Millennium Garden matters**

#### **0518.12 To consider allotment matters**

LD reported that all allotment fees have been collected including £10 from Marc Rigden, to be banked by RT. LD said there is one unallocated plot.

It was noted that a previous offer by Billy Woollen to move a water tank from Christina Moxon to the allotments had never been taken up. TK to investigate if the offer still stood.

#### **0518.13 To consider public footpath and highways matters**

See 0518.6.

#### **0518.14 To consider public transport matters**

There is no progress in getting improved public transport for the village. RT planned to attend the Parish Transport Representatives meeting in Oxford on 4 June 2018.

#### **0518.15 To consider traffic problems within South Moreton**

RT reminded councillors of Speedwatch announced by:

'We are pleased to say that we are in the process of training local residents in Wallingford and Dorchester on how to use our Speed Indication Device. They will soon be fully fledged members of Community Speed Watch. This will mean they can use the Speed Indication Device using local volunteers without the need for police to be with them. If you are interested in Community Speed Watch please email sue.harris@thamesvalley.pnn.police.uk'.

#### **0518.16 To consider financial matters**

##### 1. current financial summary

The LloydsTSB account had a balance of £4377.65 on 31 March 2018, with uncleared cheques to value of £419.12 outstanding. The first instalment of the precept (£3575.00) was received on 5 April 2018: the current balance is £7461.53.

The National Savings & Investment Account has £4820.02

##### 2. approval of payments

The following payments were approved:

£45.00 to Julian Herman-Stokes for strimming in March/April 2018 by cheque #689

£252.00 to CD2ROM Information Services for Clerk work by cheque #691

Cheque #690 was voided as it referred to an invoice from SODC already paid.

##### 3. bank mandate and statements

A visit to LloydsTSB by RT on 1 May met with the refusal to provide a current bank statement, but a promise to post a statement to the address (RT's) held on their computer. The required changes to the mandate to add current councillors as signatories is still outstanding.

##### 4. annual audit

As SMPC had gross income and gross expenditure both less than £25000 in 2017/18 it can apply for exemption from returning the Annual Governance and Accountability Return to the external auditor, but still has to complete the Return and publish it on its public website. The Certificate of Exemption was signed by RT and LD for dispatch to the external auditor. RT has had a meeting with SMPC's internal auditor who has completed the Internal Audit Report saying that SMPC had met its internal control objectives. The Annual Governance Statement was discussed and approved, and signed by RT and LD. RT has completed the Accounting Statements which were approved and signed by RT and LD. RT to supply the end of year bank reconciliation and analysis of variances for website publication. The asset register has been updated to include the defibrillator and new noticeboard.

**0518.17 To consider planning matters**

1. report on planning application decisions

12 February 2018 P18/S0355/HH. Willowbrooke House Mill Lane South Moreton OX11 9AJ  
Demolition of existing Pergola. Construction of Detached Pool House and Formation of new swimming pool. As amended by plans received 16 March 2018 revising the red site area. SMPC registered NO STRONG VIEWS. Granted by SODC on 24 April 2018, with condition The tree protection measures as set out in the arboricultural method statement and the amended tree protection plan ref HT S01 GPd shall be put in place prior to any on site works including demolition and thereafter retained in situ for the duration of development.

2. consideration of outstanding applications

24 January 2018 P18/S0048/FUL. Walnut Tree Cottage High Street South Moreton OX11 9AG  
Demolition of an existing single garage, new driveway to new chalet style bungalow to rear of existing property. SMPC registered NO STRONG VIEWS. No decision from SODC.

Following an update to the application and representations from parishioners (see 0518.6) SMPC decided to reassess its response . TK considered there was merit in the arguments advanced by objectors referencing the draft NPPF provisions. With WB abstaining, and no contrary views expressed, it was decided to change SMPC’s response to reject.\*\*\*

11 April 2018 P18/S1130/FUL. The Crown High Street South Moreton OX11 9AG. Construction of a 2m high timber boarded fence to the rear of site. SMPC considered the application should be rejected.

**0518.18 To assess risk and its management**

VAT invoices are still awaited from Absolute Building Services to allow audit completion and VAT refund claim. LD had received notification from HMRC that the method for parish councils to reclaim VAT has changed.

RoSPA inspection of the Rec to be ordered when date of last inspection is known.

The Council's insurance will need renewing in early June and may need updating when the bike track is constructed.

**0518.19 To respond to correspondence and discuss matters arising from item 5.**

**0518.20 To take AOB at Chairman’s discretion**

RT said that the [www.southmoreton.org.uk](http://www.southmoreton.org.uk) email addresses are no longer correctly linked to the clerk's and councillors' actual email addresses. He would ask Chris Smith to update. TK mentioned that David Harland has offered to investigate a Neighbourhood Plan for South Moreton. SMPC indicated it had no problem with this.

**0518.21 To schedule the next meeting**

Provisionally 4 July 2018

**0518.22 LD declared the meeting closed at 2110**

Signed as true record .....

Date.....

\*\*\* Following an intervention from SODC Planning Officer who indicated there was nothing relevant in the Draft NPPF, SMPC withdrew its 'Reject' response, and reverted to its earlier 'No Strong Views' response.